COLUMN 1		COLUMN 2		COLUMN 3	COLUMN 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken Directorate contact (include e-mail and telephone)	(5)	Principal Groups/Organisations to be consulted before decision is made Method of consultation (external only [if applicable])	<ul> <li>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</li> <li>(8) When should they be made by (closing date)</li> </ul>	<ul> <li>(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision</li> <li>(10) Is this information unrestricted or exempt?</li> <li>(11) Date first entered in Notice</li> </ul>
(1) 202	7 8/23/24 To adopt the Procurement Strategy 3-2026 Cabinet	(5) Ser (6)	Portfolio Holder, Heads of vice and East Kent Audit Not applicable.	<ul> <li>(7) Dean Coulls, Procurement Manager - <u>dean.coulls@dover.gov.uk;</u></li> <li>01304 872424</li> <li>(8) 30 June 2023</li> </ul>	<ul> <li>(9) Cabinet report and Procurement Strategy 2023-2026</li> <li>(10) Unrestricted</li> <li>(11) 2 June 2023</li> </ul>
(3) (4) (Fin	3 July 2023 Mike Davis, Strategic Director ance and Housing) – e.davis@dover.gov.uk; 01304 872107				
Brief Details of Item:         (Please provide information about the contents of this item and the reason for decision.)         To approve and adopt the Council's Procurement Strategy 2023-2026.					
Deadline for Item:         (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)         July 2023 (Operational) - to meet timetable for proposed Action Plan.					